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949 N. Cherry Avenue Campus Building #65 Tucson, AZ 85721-8250 Telephone (520) 882-8250	RELOCATION EXPENSE VOUCHER	P. O. Box O Socorro, NM 87801-0387 Telephone (505) 835-7000

Name: _____ Address: _____ _____ Zip _____	Period Covered
	Date Began _____ Hour _____ Date Ended _____ Hour _____

Non-taxable items (Qualified): to be reimbursed through Accounts Payable				Taxable Items (Nonqualified): to be reimbursed through Payroll			
City to City Transportation	Carrier	Dollars	Cents	City to City Transportation	Carrier	Dollars	Cents
From	Personal Vehicle			From	Personal Vehicle		
To	_____ miles @ _____ ¢/mile <small>(current IRS rate)</small>			To	_____ miles @ _____ ¢/mile <small>(current NRAO rate less IRS rate)</small>		
From	Airfare for employee (and family)			Per Diem en route (amount per NRAO travel policy)			
To				_____ Days @ \$ _____ per _____ adult(s)			
Lodging en route (including one night at new location)				_____ Days @ \$ _____ per _____ child(ren) under 12			
Movement of household goods, paid for by employee (U-Haul, etc.)				Date Began _____ Hour _____			
Other non-taxable expenses				Date Ended _____ Hour _____			
				Per Diem while occupying temporary housing (amount per NRAO travel policy)			
				_____ Days @ \$ _____ per _____ adult(s)			
				_____ Days @ \$ _____ per _____ child(ren) under 12			
				Date Began _____ Hour _____			
				Date Ended _____ Hour _____			
Total non-taxable expenses				Temporary Housing			
Less cash advance				Other taxable expenses			
Less direct billed expenses							
Net amount due traveler							
Net amount due AU							

Traveler's Signature	Total taxable expenses
Filing Date	Less cash advance
Approved	Less direct billed expenses
Account Number	Net amount due traveler
Date	