Permission to Connect Non-NRAO Device to NRAO Network

Agreement for NRAO staff, visitors, and contractors who wish to connect non-NRAO computers, mobile phones, etc., to NRAO networks. This form must be completed and submitted to a local site representative of the NRAO Computer Security Committee before the computer/device is connected. The employee's manager (or visitor's sponsor) must co-sign the form.

(Note: This form is NOT necessary to connect to the “Visitor” wireless network (“nraoguest”) in CV or SO.)

1. Name: ___________________________________________  1a. If NRAO Staff, RAO#: __________________

   Sponsor/Manager (required): ____________________

2. Justification for connection:_________________________________________________________________________

   If a contractor, duration at NRAO (MM/DD/YY-MM/DD/YY): ___________________________________________________

3. The computer (hostname: ____________________ [n/a for smartphone]) I wish to connect is (check one in each column):
   - Desktop PC
   - Laptop/tablet PC
   - Other (e.g. smartphone): ____________________

   Located in my home, Travels with me, Located elsewhere: ____________________

4. The computer I will use to access the NRAO network runs:
   - Apple OS/X; Version: ____________________
   - Linux; Distribution, Version: ____________________
   - Windows; Version and Service Patch level: ____________________
   - Other (e.g. Android): ____________________

   Type of Interface:
   - Ethernet MAC Addr: ____________________
   - Wireless MAC Addr: ____________________

5. I request permission to run the VPN client on my system:
   - Yes; State reason: ____________________________________________________________
   - No. Please supply me with VPN Client Software.

   The VPN client is not needed for many services and should only be requested if no alternative is viable. Ask an NRAO systems administrator if in doubt. IMPORTANT: You cannot redistribute the Cisco VPN software as it is subject to export controls.

6. Security. Please check and fill in all relevant boxes:
   - All local accounts have a non-empty password.
   - Virus Protection program: ____________________
   - (for phone-like devices, this is the power-on password or pin)
   - Spyware Protection program: ____________________

7. I have received or reviewed a copy of the following and agree to abide by them:

User Signature: ____________________ Date: ____________________

Sponsor signature: ____________________ Date: ____________________

Office Use Only  Date: __________
SysAdmin Initials: ____________________
Configured in DHCP? __________

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